

Please complete the **APPLICATION FORM** below IN FULL and use BLOCK CAPITALS.

We cannot accept faxed/emailed applications because we need an original signature.

SECTION 1 - REASON FOR COMPLETING FORM

PLEASE TICK THE APPROPRIATE BOX (ES)

New member of CSSC	<input type="checkbox"/>	Change payment method	<input type="checkbox"/>	A member but not receiving Leisure Scene	<input type="checkbox"/>
About to retire	<input type="checkbox"/>	Replacement card request	<input type="checkbox"/>	Change of details e.g. job/address	<input type="checkbox"/>
On a temporary contract	<input type="checkbox"/>	6 months membership	<input type="checkbox"/>	12 months membership	<input type="checkbox"/>

You can only apply for temporary membership if you are on a contract and not paid directly by a government department or are temporarily employed on civilian work e.g. armed forces. NB. Temporary members can only pay by cheque.

SECTION 2 - PERSONAL DETAILS

National Insurance Number

National Insurance No. can be found on your pay/pension slip.

CSSC Membership Number IF KNOWN

Title	<input type="text"/>	First name	<input type="text"/>	Initials	<input type="text"/>		
Surname	<input type="text"/>	D.O.B.	<input type="text"/> / <input type="text"/> / <input type="text"/>	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>
Address	<input type="text"/> <input type="text"/>						
Town	<input type="text"/>	Postcode	<input type="text"/>				
Home Tel. Number	<input type="text"/>	Mobile Number	<input type="text"/>				

SECTION 3 - EMPLOYMENT DETAILS (if retired, please state last eligible employment details)

Pay Centre and Pay/Staff/Pension No. can be found on your pay/pension slip.

Who do you work for?	<input type="text"/>				
Pay/Staff/Pension No.	<input type="text"/>	Pay Centre	<input type="text"/>		
Work Address	<input type="text"/> <input type="text"/>				
Town	<input type="text"/>	Postcode	<input type="text"/>		
Work Tel. Number	<input type="text"/>	Email	<input type="text"/> H/W		

SECTION 4 - WHERE DID YOU HEAR ABOUT CSSC?

A sports or leisure event	<input type="checkbox"/>	Which one? ...	<input type="text"/>
A workplace fitness centre	<input type="checkbox"/>	Which one? ...	<input type="text"/>
A workplace presentation	<input type="checkbox"/>	Where was it? ...	<input type="text"/>
The CSSC website/intranet pages	<input type="checkbox"/>	Where was it? ...	<input type="text"/>
Other		Please specify ...	<input type="text"/>
I am interested in:		Please specify ...	<input type="text"/>
Local/national activities	<input type="checkbox"/>		
Events	<input type="checkbox"/>		
Offers and discounts	<input type="checkbox"/>		



Tel: 01494 888444
Email: headoffice@cssc.co.uk
Web: www.cssc.co.uk



Shareholding - CSSC is owned by its members. CSSC is registered under the Industrial & Provident Societies Act 1965/68, which requires that each member holds at least one share. Membership confers one share, Membership Plus two shares. Shares earn no dividend, carry no liability and are cancelled and forfeited if membership ceases.

SECTION 5 - PAYMENT METHOD

Subscriptions are normally deducted from your salary. If you are unable to pay direct from salary you must pay **ANNUALLY** either by direct debit or by enclosing a cheque made payable to "CSSC Ltd".

Membership **Membership Plus** Please tick as applicable

Required by some CSSC activities (aviation or sailing)

I am an existing CSSC member and would like to ...

Increase to Membership Plus **Reduce to Membership** Please tick if applicable

... apply for monthly/weekly membership deductions from my salary/pension **Monthly** **Weekly**

... enclose a cheque for FULL ANNUAL payment

... pay for FULL ANNUAL membership by direct debit Please complete mandate form below

... enclose a cheque for temporary membership **6 months** **12 months**

I apply for membership of CSSC and agree to be bound by its rules. I authorise the deduction of the weekly /monthly proportion of the annual subscription from my salary, wages or pension until further notice to be paid to CSSC Ltd. This authority cancels any existing mandate for deduction in favour of CSSC Ltd.

Signature **Date**

Return to:

CSSC Sports & Leisure
FREEPOST HY656
High Wycombe
HP13 5BR

NB.
PLEASE ENCLOSE YOUR EXISTING MEMBERSHIP CARD IF YOU HAVE ONE.

NEW MEMBERS
You should receive your membership card within three weeks. Deduction of first subscription from pay depends on pay centre schedules.

ONLY FILL THIS IN IF YOU WISH TO PAY ANNUALLY.

INSTRUCTIONS TO YOUR BANK OR BUILDING SOCIETY TO PAY BY DIRECT DEBIT	
Please fill in the form and send to CSSC Sports & Leisure, 7/8 Buckingham Place, Bellfield Road, High Wycombe Bucks HP13 5HW.	
Name and full postal address of your Bank or Building Society	
To: The Manager	Bank/Building Society
Address	
Postcode	
Name(s) of Account Holder(s)	
Bank/Building Society account number	
Branch Sort Code	
Originator's Identification Number 9 4 1 6 3 5	
Reference Number (CSSC office use only)	
Instructions to your Bank or Building Society	
Please pay CSSC Sports & Leisure Direct Debits from the account detailed in this instruction subject to safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with CSSC Sports & Leisure and if so, details will be passed electronically to my Bank/Building Society.	
Signature(s)	
Date	
BANKS AND BUILDING SOCIETIES MAY NOT ACCEPT DIRECT DEBIT INSTRUCTIONS FOR SOME TYPES OF ACCOUNT.	

Please note payment by Direct Debit may take up to 5 weeks to process.

THIS GUARANTEE SHOULD BE DETACHED AND RETAINED BY THE PAYER

THE DIRECT DEBIT GUARANTEE

This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.

If the amounts to be paid or the payment date change, CSSC Sports and Leisure will notify you 14 working days in advance of your account being debited or as otherwise agreed.

If an error is made by CSSC Sports and Leisure or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.

You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a letter to CSSC Sports and Leisure.